



# City of Highland Park

## Place of Remembrance/Memorial Planning Meeting

### AGENDA

City Hall, 1707 St. Johns Avenue, Highland Park, IL  
Pre-Session Conf Room

---

Tuesday, 28 November 2023, 3:30 PM

1. Welcome & Introductions
2. Communication Guidance
3. Draft Rules of Conduct
4. Draft Values
5. Preliminary Action Items and Timeline
6. Name of working group
7. Next Steps
8. Next Meeting
9. Adjourn

---

#### **PUBLIC MEETING INFORMATION**

---

The City of Highland Park established a working group to guide the process for a place of remembrance or permanent memorial. The place of remembrance will pay tribute to those lives taken at the 2022 shooting and to the community's resilient spirit. Planning for the place of remembrance is anticipated to be a multi-year, transparent process, undertaken by a working group of the Mayor, a designated City Council member, the City Manager, the City's Resiliency Manager, and the Executive Director of the Park District of Highland Park. The group will follow the City's existing public meeting structure and will provide multiple avenues of public input and feedback that will be communicated throughout the process. The City remains committed to implementing a trauma-informed approach to the planning process, incorporating expert feedback and best practices.

Information about the current temporary memorial, counseling and victim resources, or information about planning for a place of remembrance can be found on the City's web site at [City of Highland Park,IL \(cityhpil.com\)](http://City of Highland Park,IL (cityhpil.com)).

Individuals with questions or feedback about an agenda item can address the City in the following ways:

1. EMAILS WITH UNLIMITED INFORMATION. Individuals may email an unlimited number of words to the City at [remembrance@cityhpil.com](mailto:remembrance@cityhpil.com). Emails will be forwarded to the working group if requested. All emails received will be acknowledged.
2. TELEPHONE. Individuals with no access to email may leave a message with the City Manager's Office at 847.926.1000.
3. LIVE COMMENTS. Individuals are able to address the working group at its public meetings. Questions/comments should be limited to three minutes or less.

All meeting agenda and minutes will be posted to the City's web site at [www.cityhpil.com](http://www.cityhpil.com).

Individuals interested in being kept apprised of upcoming meetings and information about this process can email the City at [remembrance@cityhpil.com](mailto:remembrance@cityhpil.com).

The City encourages individuals to sign-up for its enews for important information from the City and its government partners. The City updates its web site daily and also posts on social media daily. To sign-up for the enews, visit [www.cityhpil.com](http://www.cityhpil.com).

Ghida S. Neukirch  
City Manager

Cynthia Vargas  
Resiliency Manager